

Program Planning



Mike Krajnak – Scoutmaster Troop 268

Presented by Dale Hayes

Program Planning

Why Plan?



Who Plans?



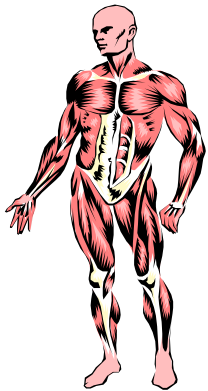
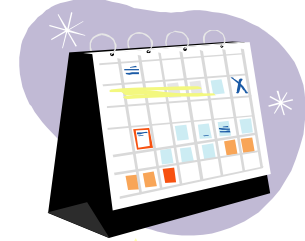
What is the Scoutmaster's role?



Program Planning Overview



- Annual Plan
- Monthly Planning
- Weekly Review
- Adult Meetings



Sample Annual Plan

| Month | Theme | Camp-out | Patrol | Est. Cost |
|-----------|-----------------|---|-----------|-----------------------|
| January | Technology | Jan 11-13 Klondike - Camp Lazarus | Duct Tape | \$10 food |
| February | Snow Sports | Feb 22-24 Otter Run/Mad River Skiing | Firestorm | \$41-55 ski \$10 food |
| March | Games & Hobbies | Mar 21-22 Vertical Adventures Overnight Lock-in | Duct Tape | \$15 fee \$6 food |
| April | Paul Bunyan | Apr 18-20 Buckeye Trail Camp-o-ree | Firestorm | \$8 camp \$10 food |
| May | Team Building | May 16-18 Seven Ranges Service Project | Duct Tape | \$10 food |
| June | History | June 13-15 Kelley's Island | Firestorm | \$24 ferry \$10 food |
| July | Sports | June 28 - July 5 Seven Ranges Summer Camp | Duct Tape | \$240 boy \$80 adult |
| August | Mystery | Aug 15-17 Mystery campout planned by adults | Firestorm | secret! |
| September | Recruiting | Sept 19-21 Webelos campout - Camp Lazarus | Duct Tape | \$10 food |
| October | Halloween | Oct 24-25 Ohio Village Halloween | Firestorm | \$6 food |
| November | Cooking | Nov 21-23 Thanksgiving Gourmet Cooking | Duct Tape | depends |
| December | Video games | Dec 12-14 Contraband | Firestorm | \$10 food |



Annual Plan – Five Steps

1. Do your Homework



2. Get Patrol Input



3. Hold a Planning Conference



4. Consult with Troop Committee



5. Announce the Plan



1. Do your Homework



- **Gather** information (school calendar, community events, family vacations)
- **Research** theme ideas from Troop Program Features, Boys Life, Scouter magazine
- **Discover** events from Council and District web site & Roundtables.

2. Get Patrol Input



- **Hold** planning patrol meeting
- Ask boys to **brainstorm** ideas while thinking through what the troop priorities should be
- Record those **“out of the box”** ideas
- Put together **draft plan** to discuss at the troop planning conference

3. Hold a Planning Conference



- **Conduct** planning Patrol Leaders Council meeting
- Have the patrols **share ideas** on white board
- SPL conducts **discussion** on options
- Boys **vote** on themes, activities, and dates for each month.

4. Consult with Troop Committee



- SPL and Scoutmaster **present** the proposed plan to the troop committee
- Troop committee **reviews** for safety, cost, or logistics.
- If **revisions** are needed, the patrol leaders council makes changes and resubmits

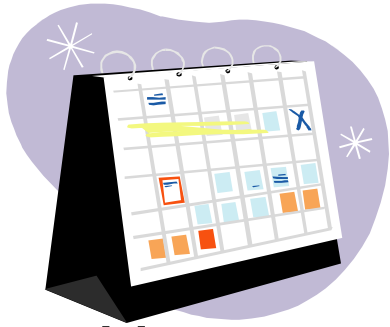
5. Announce the Plan



- **Distribute** the approved plan to all scouts
- **Email** the plan to all parents
- **Post** the schedule on the troop website

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Monthly Planning

- Happens at a monthly Patrol leaders Council
- Review Annual plan
- Plan the four weekly troop meetings
- Make assignments and task lists
- Work out details for upcoming campouts/events



Weekly Review

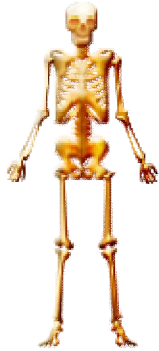
- **Brief** meeting after every troop meeting to review the meeting
- Stop, Continue, Start
- Go over plans for **next meeting**
- **Modify** any future plans



Adult Meetings

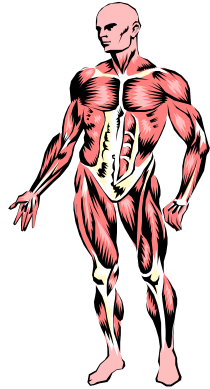
- Monthly **Troop committee** meetings run by Committee Chair
- Monthly **roundtable** meetings to get latest district event information
- **Other** meetings (Assistant Scoutmasters to address rank advancement issues, etc.)

Review



- Start with skeleton of the annual plan

- Add muscle of the monthly planning



- Last add the skin of weekly planning

- In the end you have a well planned program

